



## Michigan Great Lakes Virtual Academy

Regular Meeting

Agenda

Thursday, April 18, 2019

7:00 PM

Madison Elementary, 1309 Madison Rd, Manistee, MI 49660

If unable to attend in person, please participate via conference call at

**(888) 824-5783 x26406877#**

or this [Blackboard Collaborate Link](#)

### MISSION STATEMENT

Our vision is that Michigan Great Lakes Virtual Academy (MGLVA) will be a true “school of excellence”: a high-performing school that produces exemplary levels of student achievement, equips every student with the foundation they need to graduate, and prepares students for any postsecondary opportunity they wish to pursue.

#### 1. Call to Order, Roll Call

The meeting was called to order by President Dave Ohman @ 7:0 pm

Board Members Present: Dave Ohman, Ron Villamaria, Nick Jaskiw, Amy Wojciechowski

Also Present: Kendall Schroeder, Joel Szekely, Beth Perry

#### 2. On Conference Line: Stacey Little, Anthony Kinkle, Amy Lepley, Todd McIntire, Brandon Seaver, Abby Brown, Kirstin Miller

#### 3. Consent Agenda

##### a. Approval of Agenda

Motion by: Amy Wojciechowski Seconded by: Ron Villamaria to approve agenda

##### b. Approval of MGLVA Board of Directors Regular Meeting Minutes – 3/21/19

Motion by: Amy Wojciechowski Seconded by: Ron Villamaria to approve MGLVA Board of minutes of 3/21/2019

#### 4. Public Comments

#### 5. Business Pertaining to Organizational Performance

##### a. Enrollment/Marketing Report

##### b. Operations Report

##### c. Monthly Financial Report

##### i. **Action:** Approval of Monthly Financial Report

Motion By: Nick Jaskiw Seconded By: Ron Villamaria Monthly Payment of \$1,739,786.35

##### ii. **Action:** Approve Monthly Payment

Roll Call Vote Yes: Nick Jaskiw, Dave Ohman, Ron Villamaria, Amy Wojciechowski  
No: None

#### 6. Business Pertaining to School Performance

##### a. Academic Report

##### b. Head of School Report

#### 7. Business Pertaining to Board Performance

##### a. Letter of Engagement

##### i. **Action:** Approval of Letter of Engagement, Board Attorney

Motion By: Amy Wojciechowski Seconded By: Ron Villamaria to approve Letter of Engagement, Board Attorney

Roll Call Vote Yes: Nick Jaskiw, Dave Ohman, Ron Villamaria, Amy Wojciechowski  
No: None

b. Resignation of Austen Brauker

i. **Action:** Approval of Resignation, Austen Brauker

Motion By: Amy Wojciechowski Seconded By: Nick Jaskiw to accept resignation of  
Austen Brauker

8. Partner Update

9. Authorizer's comments

10. Next Regular meeting: May 16, 2019

11. Adjournment

Motion to adjourn @ 8:38 pm by: Nick Jaskiw Seconded By: Ron Villamaria

*Individuals with a disability who need accommodation for participation in this meeting should contact the MGLVA office at 231-794-5999 in advance of the meeting to request assistance. Minutes available at: Michigan Great Lakes Virtual Academy website, [www.K12.com/MGLVA](http://www.K12.com/MGLVA)*

## Agenda Item Cover Sheet

### Michigan Great Lakes Virtual Academy

Agenda Item #: 2a

Agenda Item: Approval of Agenda

Purpose:

- X Action item – Board vote needed at this meeting
- Discussion toward Board action at a future meeting – date:
- Receive for Information
- Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School, MGLVA and Dave Ohman, President, MGLVA Board of Directors

Background: Included in this packet is the agenda for this month's Regular Board Meeting

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 2b

Agenda Item: Approval of MGLVA Board of Directors Regular Meeting – 3/21/19

Purpose:

- X Action item – Board vote needed at this meeting
- Discussion toward Board action at a future meeting – date:
- Receive for Information
- Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School, MGLVA and Dave Ohman,  
President, MGLVA Board of Directors

Background: Included in this packet are the minutes from the previous month's  
Regular Board Meeting

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 4a

Agenda Item: Enrollment/Marketing Report

Purpose:

Action item – Board vote needed at this meeting

Discussion toward Board action at a future meeting – date:

X Receive for Information

Board Training/Professional Development

Submitted By: Kendall Schroeder, HOS, MGLVA

Background: An update on our marketing and enrollment for second semester will be presented.

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 4b

Agenda Item: Operations Report

Purpose:

Action item – Board vote needed at this meeting

Discussion toward Board action at a future meeting – date:

X     Receive for Information

Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School; Joel Szekely, Operations Manager,  
Michigan Great Lakes Virtual Academy

Background: The monthly operations report on enrollment and operations for  
MGLVA will be presented. Items including pending enrollments, waitlist numbers and  
projections will also be discussed.

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 4d

Agenda Item: Monthly Financial Report

Purpose:

Action item – Board vote needed at this meeting

Discussion toward Board action at a future meeting – date:

X Receive for Information

Board Training/Professional Development

Submitted By: Kendall Schroeder, HOS, MGLVA; Beth Perry, Regional Finance Manager, K12, Inc.

Background: Beth will present and discuss the monthly financial report and budget for SY1819. The Board is asked to approve the monthly finances, the K12 invoice, and/or any modifications.

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 4d.i.

Agenda Item: Approval of Monthly Financials

Purpose:

- X      Action item – Board vote needed at this meeting
- Discussion toward Board action at a future meeting – date:
- Receive for Information
- Board Training/Professional Development

Submitted By: Beth Perry, Regional Finance Manager, K12, Inc.

Background: Board is asked to approve the monthly finances.

FINANCIAL



## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 4d.ii.

Agenda Item: Approval of Invoices

Purpose:

- X      Action item – Board vote needed at this meeting
- Discussion toward Board action at a future meeting – date:
- Receive for Information
- Board Training/Professional Development

Submitted By: Beth Perry, Regional Finance Manager, K12, Inc.

Background: The K12 invoice, or any modifications.

DRAFT

# Agenda Item Cover Sheet

## Michigan Great Lakes Virtual Academy

Agenda Item #: 5a

Agenda Item: Academic Report

Purpose:

Action item – Board vote needed at this meeting

Discussion toward Board action at a future meeting – date:

X Receive for Information

Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School, MGLVA

Background: TBD

DRAFT

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 5b

Agenda Item: Head of School Report

Purpose:

Action item – Board vote needed at this meeting

Discussion toward Board action at a future meeting – date:

X     Receive for Information

Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School, MGLVA

Background: Updates on monthly activities

DRAFT

## Agenda Item Cover Sheet Michigan Great Lakes Virtual Academy

Agenda Item #: 6a

Agenda Item: Letter of Engagement (Approval of Letter of Engagement, Board Attorney)

Purpose:

- X Action item – Board vote needed at this meeting
- Discussion toward Board action at a future meeting – date:
- Receive for Information
- Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School, MGLVA

Background: Approval of letter of engagement for Leonard Wolfe to continue as Board Attorney

## Agenda Item Cover Sheet

### Michigan Great Lakes Virtual Academy

Agenda Item #: 6b

Agenda Item: Resignation of Austen Brauker

Purpose:

- X Action item – Board vote needed at this meeting
- Discussion toward Board action at a future meeting – date:
- Receive for Information
- Board Training/Professional Development

Submitted By: Kendall Schroeder, Head of School, MGLVA

Background: Letter (email) from Austen:

I am sorry to announce that I will be unable to continue my role as a member of the MGLVA School Board.

I was recently offered a job at the Rolling Hills Casino near Red Bluff, California.

The position was just confirmed during this past week.

My last day at Little River Casino Resort will be this Friday.

I fly out to Sacramento to start a new chapter of life on Saturday.

It was an honor and a privilege to have been a part of this Board of Directors.

Thank you for giving me this opportunity.

Austen Brauker