



## Michigan Great Lakes Virtual Academy Proposed Meeting Minutes

Thursday, August 17, 2023 7 PM

### Location:

50 Filer St. Suite 310B, Manistee, MI 49660

Participants may also access the meeting by following the link below:

[Zoom Meeting Room Link](#) (929) 205-6099;4735869527#

Access the following form to issue a public comment:

[Online Public Comment Form](#)

### MISSION

Our vision is that Michigan Great Lakes Virtual Academy (MGLVA) will be a true “school of excellence”: a high-performing school that produces exemplary levels of student achievement, equips every student with the foundation they need to graduate, and prepares students for any postsecondary opportunity they wish to pursue.

1. Call to Order

2. Roll Call

Present: Dave Ohman, Amy Wojciechowski, Lorraine LeRay, Ron Villamaria

Also Present: Nick Jaskiw, Kendall Schroeder, Joel Szekely, Todd McIntire, Anne Harkema Penn, Jennifer Charles, Lisa Bezjian, Mark Weinberg, Denise Giltz, Anthony Kinkle, Brandon Seaver, Kirstin Miller, Megan Thomas

3. Consent Agenda

a. **Action: Approval of Agenda**

Motion to Approve to Approve 8/17/2023 agenda with update to agenda to remove approval and by: Amy Wojciechowski Seconded By: Lorraine LeRay Moved: Unanimously

b. **Action: Approval of MGLVA Board of Directors Regular Meeting Minutes – 6/22/2023**

Motion to Approve Regular Meeting Minutes By: Amy Wojciechowski Seconded By: Lorraine LeRay Moved: Unanimously to approve the proposed minutes from the regular meeting held 6/22/2023

4. Public Comments - None

5. Partner Update

6. Business Pertaining to Organizational Performance

a. Operations Report

b. Monthly Financial Report

i. **Action: Approval of Monthly Financial Report**

Motion to Approve Monthly Financial Report by: Ron Villamaria Seconded By: Lorraine LeRay Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Ron Villamaria, Amy Wojciechowski No: None

ii. **Action: Approve Monthly Payments**

Motion to Approve Monthly Payment of \$5,605,968.85 by: Ron Villamaria Seconded By: Lorraine LeRay Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Ron Villamaria, Amy Wojciechowski No: None

c. **Action: Approval of Fiscal Audit Engagement Letter**

Motion to Approve School Audit Services Engagement Letter - Baird, Cotter, & Bishop, LLC by: Amy Wojciechowski Seconded By: Lorraine LeRay Unanimously

Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Amy Wojciechowski, Ron Villamaria  
No: None

7. Business Pertaining to School Performance

a. **Head of School Report**

b. **Action: Approval of SY24 Student Handbook w/Updates**

Motion to Approve MGLVA 2023-24 Student Handbook by: Lorraine LeRay Seconded By:  
Ron Villamaria

Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Amy Wojciechowski, Ron Villamaria  
No: None

c. **Action: Approval of SY24 Course Lists**

Motion to Approve MGLVA 2023-2024 Course List by: Amy Wojciechowski Seconded By: Lorraine LeRay

Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Amy Wojciechowski, Ron Villamaria  
No: None

8. Business Pertaining to Board Performance

a. **Action: Approval of Board Policies Spring 2023 Updates (tabled for September Board Meeting)**

Motion to table approval of Board Policies Spring 2023 updates until September Board Meeting by:  
Lorraine LeRay Seconded by: Ron Villamaria

Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Amy Wojciechowski, Ron Villamaria  
No: None

- i. **Action: Approval of Election of Officers**
- ii. **Action: Approval of CAO, AHERA Contact, and School Safety Commission Liaison**
- iii. **Action: Approval of Depository for State School Aid Funds**
- iv. **Action: Approval of Account Signatories**
- v. **Action: Approval of Newspaper of Record**
- vi. **Action: Approval of Principal Office and Public Notice Posting Location**
- vii. **Action: Approval of FOIA Coordinator, Michigan State Police Liaison**
- viii. **Action: Approval of Foster Care Coordinator, Migrant Liaison, Office of Civil Rights Representative, and Title IX Coordinator**
- ix. **Action: Approval of Title I Representative**
- x. **Action: Approval of Homeless Children and Youth Liaison**
- xi. **Action: Approval of Legal Counsel**
- xii. **Action: Approval of ADA Compliance Act Coordinator**
- xiii. **Action: Approval of Section 504 Contact**
- xiv. **Action: Approval of English Language Learner Coordinator**
- xv. **Action: Approval of Independent Audit Firm**

b. **Annual Organizational Matters**

Motion to Table Organization Matters until all Board Members can be available in person by:  
Amy Wojciechowski Seconded By: Ron Villamaria

Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Amy Wojciechowski, Ron Villamaria  
No: None

c. **Additional Square Footage to Current MGLVA Contract**

Motion to authorize Kendall Schroeder to approach MAPS to amend additional square footage to current  
MGLVA contract (Section VI) by: Lorraine LeRay Seconded By: Ron Villamaria

Roll Call Vote Yes: Lorraine LeRay, Dave Ohman, Amy Wojciechowski, Ron Villamaria  
No: None

- 9. Authorizer's comments
- 10. Next Regular meeting: Thursday, September 21, 2023
- 11. Adjournment
- 12. Motion to Adjourn: Lorraine LeRay Seconded By: Ron Villamaria moved unanimously @ 8:21 pm

Individuals with a disability who need accommodation for this meeting should contact the MGLVA office at 231-794-5999 before the meeting to request assistance. Minutes are available on the Michigan Great Lakes Virtual Academy website, [www.K12.com/MGLVA](http://www.K12.com/MGLVA).

Minutes Certification:  
Proposed minutes respectfully submitted,

  
\_\_\_\_\_  
Recording Secretary

8/17/2023  
\_\_\_\_\_  
Date

Approved by the Board of Director

  
\_\_\_\_\_  
Board Secretary

9/21/2023  
\_\_\_\_\_  
Date

